



Data protection policy

Privacy statement for “data subjects”

By reason of its being a “data controller” and “data processor” under the General Data Protection Regulations 2016 (in force in May 2018), the DCC has a duty to provide its members and anyone else about whom it holds data (called “data subjects”) with the following information. This information only has to be provided once (or if it changes). Where the box says “refer to the website”, it is a reference to the data protection page on the Club website at www.derbysc.org.uk/dataprotection.

What information must be supplied by the DCC to the member or visitor?	For data obtained directly from the data subject	For data <i>not</i> obtained directly from data subject
<i>Example:</i>	<i>Your email address provided on an application form</i>	<i>Your name used in a photo caption</i>
The identity and contact details of the controller (Hon Secretary)	Refer to the website	Refer to the website
The purpose of the processing and the legal basis for the processing	Refer to the website and the DCC Data Protection Policy (DPP)	Refer to the website and the DCC DPP
The legitimate interests of the controller or third party, where applicable, such as managing membership applications	Refer to the website and the DCC DPP	Refer to the website and the DCC DPP
The categories of personal data held (not required for data obtained from the subject who knows what has been provided)	Not required	Refer to the website and the DCC DPP
The identity of any recipient or categories of recipients of the personal data, i.e. who will see it	Refer to the website and the Data Protect	Refer to the website and the DCC DPP
Details of transfers to third country and safeguards	Refer to the website and the DCC DPP	Refer to the website and the DCC DPP
Retention period or criteria used to determine the retention period, i.e. how long we keep the data	Refer to the website and the DCC DPP	Refer to the website and the DCC DPP
The existence of each of data subject’s rights, for example, the right to access to the data and to have it altered or erased	Refer to the website and the DCC DPP	Refer to the website and the DCC DPP

The right to withdraw consent at any time, where relevant	Refer to the website and the DCC DPP	Refer to the website and the DCC DPP
The right to lodge a complaint with a supervisory authority meaning the Information Commissioner's Office (www.ico.org.uk)	As stated left	As stated left
The source the personal data originates from and whether it came from publicly accessible sources	Not required	Refer to the DCC DPP
Whether the provision of personal data is part of a statutory or contractual requirement or obligation and possible consequences of failing to provide the personal data	Refer to the DCC DPP	Not required
The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences.	Not applicable as no such processing is carried out by the DCC	Not applicable as no such processing is carried out by the DCC
When should information be provided by the DCC to the person concerned?	At the time the data is obtained.	Within a reasonable period of having obtained the data (within one month). If the data is used to communicate with the individual, at the latest, when the first communication takes place; or if disclosure to another recipient is envisaged, at the latest, before the data is disclosed.

Dated: 23/5/2018